



**Everett Griffith, Jr. & Associates Inc.**  
ENGINEERS • SURVEYORS

June 9, 2023

Keiandr  J. McGruder  
License and Permit Specialist  
Business & Program Services Section  
Waste Permits Division (MC 126)  
Texas Commission on Environmental Quality  
P.O. Box 13087  
Austin, Texas 78711-3087

Re: Response to Administrative Notice of Deficiency Letter  
Hill Country Waste Solutions, LLC - Spring Branch Transfer Station  
Spring Branch, Comal County, Texas  
Proposed Municipal Solid Waste Permit Number 2419  
CN605838861/RN111746988; Tracking No. 28682402  
New MSW Type V Transfer Station Permit Application

Dear Mr. McGruder:

The following items are provided in response to your Notice of Deficiency letter dated May 26, 2023. For ease of reading, they are addressed in the same numerical order as provided in your letter:

Deficiency Identifier	Location in Permit Application	Description
A1	Parts I through IV	New title pages and tables of content for Parts I, II, III, and IV have been re-submitted with the new MSW permit number. These pages have been signed and sealed by Bob Staehs, P.E.
A2	Part I	The MSW Part I Application Form (TCEQ-00650; Revised 10-06-22) is submitted herewith. The signature page has been signed and notarized by the applicant. The form has also been 3-hole punched for replacement in the previously submitted 3-ring binders for this application
A3	Entirety	The MSW Excel Electronic Checklist has been completed and a hard copy is attached herewith. An electronic copy is also included on the attached flash-drive.
A4	TCEQ Form 20947 and Form 20947-esp (attached)	The Plain Language Summary forms are attached herewith as requested.
A5	TCEQ Form 20960 (attached)	The Public Involvement Plan form is submitted herewith as requested.

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Deficiency Identifier	Location in Permit Application	Description
A6	Parts I through IV	The required copies of Parts I through IV were initially submitted to the TCEQ on May 5, 2023 in three-ring binders. Revised pages for Parts I through IV are attached herewith that show the newly assigned permit number and revision date in the footer of each page. These have been three-hole punched for replacement in the previously submitted binders.
A7	Part I, Form TCEQ-0650, Section 8 (Page 3)	The official name of the public place where the application is to be held has been revised from Mammen Public Library to Mammen Family Public Library.
A8	Part I, Form TCEQ-0650, Section 16 (Page 5)	A more detailed description of proposed activities has been provided in this section.
A9	Part I, Form TCEQ-0650, Section 17 (Page 6)	This section has been modified to list Hill Country Waste Solutions LLC as the site operator
A10	Part I, Form TCEQ-0650, Section 20 (Page 7)	The e-mail address for Gina Gallegos, P.E. (TxDOT District Engineer) has been included.
A11	Part I, Form TCEQ-0650, Section 20 (Page 8)	The e-mail address for Duane Hofferichter, Maintenance Supervisor for the TxDOT New Braunfels office has been included
A12	Part I, Form TCEQ-0650, Section 20 (Page 8)	The e-mail address for the Cheryl Fraser, director of the Comal County Public Health Department has been provided in this section.
A13	Part I, Form TCEQ-0650, Section 20 (Page 9)	This section has been revised to provide contact information for Carrie Isaac, the current State Representative for District 73.
A14	Part I, Form TCEQ-0650, Section 20 (Page 9)	The e-mail address for State Senator Donna Campbell has been provided.
A15	Part I, Form TCEQ-0650, Section 20 (Page 9)	A phone number has been provided for the Guadalupe-Blanco River Authority
A16	Part I, Form TCEQ-10400 (Attachment 6, Page 1)	The Core Data Form has been resubmitted with the Regulated Entity Number RN111746988 added on Page 1 as requested. The signature page has been signed and notarized by the applicant.

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Deficiency Identifier	Location in Permit Application	Description
A17	Part I (Attachment)	<p>The mailing labels for the names and addresses of adjacent landowners are submitted here electronically on the attached flash-drive. They have been submitted in the following format: 30 labels to a page, 3 columns per page, and 10 names per column (Avery 5160). The electronic file is supplied in Word format.</p> <p>In addition, we have also submitted four (4) complete sets of pre-printed mailing labels that are attached herewith.</p>

An itemized list of the attachments that accompany this letter is provided below:

**1. FORMS** - The following forms and checklists are attached herewith as requested:

- Waste Permits Correspondence Coversheet - Form TCEQ-20714 has been completed and attached herewith. It references Tracking No. 28682402. Four (4) copies have been attached herewith.
- MSW Excel Electronic Checklist - Four (4) hard copies of the checklist have been attached herewith. A flash drive has also been included that contains an electronic copy of the checklist.
- Plain Language Forms - Four (4) copies of the plain language forms (Form TCEQ-20947 and TCEQ-20947-esp) have been attached herewith.
- Public Involvement Plan - Four (4) copies of the Public Involvement form (Form TCEQ-20960; 02-09-2023) has been attached herewith.

**2. PART I** - The following items are attached herewith to be replaced in Part I of the application:

- An original and three (3) copies of the revised Cover and Table of Contents for Part I. These items have both been signed and sealed by Bob Staehs, P.E. The pages have been three-hole punched for replacement in the three-ring binders that were previously submitted with the permit application. In addition, one (1) copy has been supplied in redline/strike-out format that clearly identifies all modifications from the original application.
- An original and three (3) copies of the revised Part I form (Form TCEQ-00650, Rev. 10-06-22) are included. The signature page has been signed and notarized by the applicant. These items have been three-hole punched for ease of replacement in Part I of the three-ring binders for the application.
- An original and three (3) copies of the revised TCEQ Core Data Form (Form TCEQ-10400; 04/20) are included. The signature page has been signed by the applicant. These items have been three-hole punched for ease of replacement in Attachment 6 of Part I in the three-ring binders.
- Four copies of the Supplementary Technical Report. The cover has been sealed by Bob Staehs, P.E. and the copies have been three-hole punched for replacement in Attachment 9 of Part I of the application. In addition, one (1) copy has been supplied in redline/strike-out format that clearly identifies all changes from the original application.

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3. **PART II** - The following attachments are provided for replacement in Part II of the application's three-ring binder:
  - An original and three (3) copies of the revised Cover and Table of Contents for Part II. These pages have been signed and sealed by Bob Staehs, P.E. The pages have been three-hole punched for replacement in the three-ring binders.
  - An original and three (3) copies of Part II that has been revised to show the newly assigned permit number in the footer. These pages have all been three-hole punched for replacement in the application's three-ring binders.
  - In addition, one (1) copy of the above items has been supplied in redline/strike-out format that clearly identifies all modifications from the original application. These pages have also been three-hole punched for replacement.
  
4. **PART III** - The following attachments are provided for replacement in Part III of the application's three-ring binder:
  - An original and three (3) copies of the revised Cover and Table of Contents for Part III. These pages have been signed and sealed by Bob Staehs, P.E. The pages have been three-hole punched for replacement in the three-ring binders.
  - An original and three (3) copies of Part III that has been revised to show the newly assigned permit number in the footer. These pages have all been three-hole punched for replacement in the application's three-ring binders.
  - One (1) copy of the above items has also been supplied in redline/strike-out format that clearly identifies all modifications from the original application. These pages have been three-hole punched for replacement.
  - Four (4) copies of the proposed Transfer Building Layout (Sheet 1 of 2) and Building Sections (Sheet 2 of 2). These drawings have been signed and sealed by a professional engineer.
  - Four (4) copies of the proposed Site Layout Plan (Sheets 1 and 2). These drawings have been signed and sealed by a professional engineer.
  
5. **PART IV** - The following attachments are provided for replacement in Part IV of the application's three-ring binder:
  - An original and three (3) copies of the revised Cover and Table of Contents for Part IV that have been signed and sealed by Bob Staehs, P.E. The pages have been three-hole punched for replacement in the three-ring binders.
  - An original and three (3) copies of Part IV that has been revised to show the newly assigned permit number in the footer. These pages have all been three-hole punched for replacement in the application's three-ring binders.
  - One (1) copy of the above items has also been supplied in redline/strike-out format that clearly identifies all modifications from the original application. These pages have been three-hole punched for replacement.

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**6. MAILING LABELS** - Four (4) complete sets of pre-printed mailing labels are attached herewith. In addition, an electronic copy of the names and addresses are also provided on the attached flash-drive.

If you have any questions, comments, or require any additional information regarding this project, please let us know.

Sincerely,



Craig Largent

encl.

cc: Karlis Ercums, IV (President) - Hill Country Waste Solutions, LLC.